

RESOLUTION NO. 84-137

RESOLUTION AUTHORIZING THE DESTRUCTION OF CERTAIN
FINANCE DEPARTMENT RECORDS

In accordance with Government Code Section 34090 of the State of California, the City Attorney has filed his written consent to the destruction of the City Finance Department records listed on Exhibit "A" attached hereto and thereby made a part hereof.

BE IT RESOLVED by the City Council of the City of Lodi that:

1) The records heretofore identified are no longer required.

2) The City Council of the City of Lodi finds that the City Attorney has given his written consent to the destruction of the heretofore described records and the destruction of these records hereby authorized.

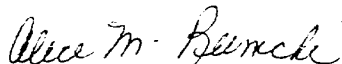
Dated: September 19, 1984

I hereby certify that Resolution No. 84-137
was passed and adopted by the City Council
of the City of Lodi in a regular meeting
held September 19, 1984 by the following vote:

Ayes: Council Members - Olson, Pinkerton, Reid,
Hinchman, & Snider (Mayor)

Noes: Council Members - None

Absent: Council Members - None


Alice M. Reimche
City Clerk

July 1984

EXHIBIT A

DESTRUCTION OF FINANCE DEPARTMENT RECORDS

Cash receipt registers	1/76 - 12/80
Window receipts, Collection copy	1/73 - 12/80
Utility billing registers	1/73 - 6/82
Utility meter demand books	1/70 - 6/82
Utility service orders	1/70 - 6/82
Utility customer contracts	1/70 - 6/82
Utility customer name file	1/53 - 6/82
Utility meter reading pages	1/70 - 6/82
Refuse billing orders (from Sanitary City)	1/75 - 6/82
Subdivision utility payback records	1/53 - 6/82
Special allocation files	7/75 - 6/81
Journal vouchers	7/75 - 6/81
Cancelled checks - payroll, General, Library & Bond	7/63 - 6/81
General ledgers	7/64 - 6/81
Revenue ledgers	7/73 - 6/81
Expenditure ledgers	7/73 - 6/81
Claim vouchers & invoices	1/64 - 6/81
Claim registers	7/77 - 6/81
Revenue reports	7/74 - 6/81
Expenditure reports	7/74 - 6/81
Labor distribution reports	1/77 - 6/81
Employee leave balances reports	1/77 - 6/81
Payroll registers	1/77 - 6/81
Payroll exception reports	7/78 - 6/81
Time cards	7/78 - 6/81
Revenue summaries	4/79 - 5/84
Purchase orders	1/45 - 6/81
Life insurance reports (Pacific Mutual Co.)	1/75 - 6/82
Workers' Compensation payment reports	1/75 - 6/79
Cancelled Dial-a-Ride tickets	7/79 - 6/83
Depreciation ledger proof sheets	1/76 - 12/78
Accounts payable proof sheets	1/78 - 12/79
Payroll proof sheets	1/78 - 12/79
General ledger proof sheets	1/78 - 12/79

Consent to destroy these records:



Ronald M. Stein, City Attorney
CITY OF LODI